

**THE BUSA COMMITTEE WILL MEET ON TUESDAY 20TH OCTOBER 2020
VIA SKYPE CALL- 18:30 HRS**

Committee Meeting Minutes

Attendees:

Karen Thomas, Abby West, Nicole Ames, Hannah Peters, Emily Hill, Daniel Fox, Jess Beecher, Jess Harman, Jamie Webb, Iona Smith, Emma Hartley, Jessica Harman, Kate Ledgard, Will Cunliffe.

Actions

HP - Ask BUCS to remind clubs to pay BUSA memberships.

HP – Ask BUCS to push for Fleets entries again.

HP – To begin the process of ensuring clubs get their deposits back from Sunsail.

WC – Elaborate on the Uni League idea and share with the committee.

Alumni Committee – Draft Alumni Membership article for RYA Magazine.

Alumni Committee – Finalise Alumni Document and publish on the BUSA media channels.

AW – Create Partnership tendering process for the Keelboat courses partner.

AW – Requests for partnerships can be added as an article to the RYA Magazine – draft article text for this.

AW– Pick up conversations with Jess Harman around material for a match racing/discipline specific webinar(s).

Area Chairs – Big push needed for Fleet Racing Championship entries this week.

Area Chairs – Circulate the news that the Yachting Championships will be held from Port Hamble using Fairview Yachts in 2021. The event will be published on the media channels soon.

Area Chairs – Another big push is needed for clubs to sign up for the Ksail Partnership – details are in the minutes and if still unclear, speak to Abby West.

IS – Finish and circulate the National development report. Liaise with area chairs for circulation.

KL – To put together a plan for the future of sustainability work within BUSA including this academic year.

JW – To hold a subcommittee meeting to select a host for Playoffs once bids are all in.

KT – To follow up with potential Keelboat Officer applicant and ensure co-opting process occurs

All committee – Think about future webinar topics/projects we can share on our channel. This can be anything that interests you, to keep momentum going this academic year.

	Item
1.	Apologies for Absence Notified; Peter Saxton
2.	Notifications of AOB No other business raised.
3.	Minutes from the last committee meeting All actions have been done from the last meeting.
4.	Covid update Local lockdowns and RYA/government legislation are changing regularly. Covid cases are up nationwide. There is a chance that this year might have limited racing compared to our normal season but this provides an opportunity to be creative and focus on developing.
5.	Area Chair Update Emily Hill (Scotland) <ul style="list-style-type: none"> • 4/7 Scottish Universities can't leave their university city to compete at the moment. • SSS are running virtual events to keep engagement up. Jess Harman (South) <ul style="list-style-type: none"> • South-Central training has been planned and is currently due to take place. One team in the region can't compete currently due to university Covid restrictions. • The Sailability In-Focus week was engaging and the initiative is being pushed in the South. • Jess proposes a future area to work on could be webinars focused on the BUSA disciplines such as match racing and team racing, bringing in top coaches. . Kate Ledgard (Midlands) <ul style="list-style-type: none"> • The Midlands Mixer training event has been cancelled as have all the events in the region except possibly the Newcastle/Durham event. • Captains meeting feedback was positive and the plan is to host another soon. Will Cunliffe (West) <ul style="list-style-type: none"> • Welsh lockdown is causing difficulties for clubs and events in the region. • Western Warmer development event is being postponed until later in November. • The captains meeting was very helpful and a great opportunity to meet captains, if only virtually. • Bristol are still planning to host the Brew later this term, other than that most events have been postponed to second term. • Will proposed an Inter-uni league system that could be implemented this year for universities able to travel out of their city for small scale matches, in the absence of our normal events, using a loose points system. Will is going to look into this further.

	<p>Jess (RYA) – Answered a question around Covid guidance stating the RYA are continuing to provide general club non-specific advice and publishing regular guidance. USC's are advised to review these guidance documents which are available on the RYA website. The point was made that university clubs vary even more than general sailing clubs due to needing to work with the university and host club.</p> <p>-Discipline Update</p> <ul style="list-style-type: none"> • <i>Fleet Racing</i> <p>Still hopeful for the Championship to go ahead. Several large covid safe events have been run successfully over the past few months and the organising committee are confident that the BUCS Fleet Racing Championship can be run safely and well. There is currently a need for more entries. Committee members are asked to push interested clubs to enter this week. <u>A decision on the event going ahead will be made on Friday.</u></p> <ul style="list-style-type: none"> • <i>Team Racing</i> <p>Progress continues to be underway with the host clubs and Technical Delegate. Oxford and Nottingham University who are both hosting qualifiers are currently concerned about hosting the event given the Covid restrictions at present. They have been advised to plan for the event to go ahead but consult BUSA before spending funds which are not refundable. The Playoffs venue is not set yet. Southampton and Warwick have expressed interest in hosting Playoffs. Once bids are in, Jamie will work on hosting a selection meeting.</p> <ul style="list-style-type: none"> • <i>Match Racing</i> <p>RYA will be hosting the 2021 BUCS Match Racing Championships from WPNSA. BUSA ran a bidding process this year which was unfortunately unsuccessful but there is hope this could be rolled out again in the coming years to involve more clubs across the country. Jess Beecher confirmed the format will be the same as previous years, with similar covid mitigations in place as those at the current winter and national series events being held.</p> <ul style="list-style-type: none"> • <i>Keelboating</i> <p>The 2021 Yacht Racing Championship will be help from Port Hamble using Fairview yachts. Entries will be limited to 15 teams this year. For following years, we are hopeful to return to offering the event to 24 teams. This will require a change in event format which has not yet been confirmed. More details on the format and event will be posted for members soon.</p> <p>Sadly, Cat Hunt has resigned from the Keelboat officer post. BUSA is accepting applications for the post and will co-opt a new committee member in due course.</p>
6.	<p>Development Update</p> <p>The BUSA National Development Report is very nearly finished, this should be circulated within the next two weeks to area committees and the membership.</p> <p>Project/working group update</p> <p><i>Webinar series</i></p> <ul style="list-style-type: none"> • The Covid update webinar was very well attended and received positive feedback. • We have run 4 x development focused webinars (Sailability, sustainability, beginner engagement, boat maintenance). All are on YouTube for future sharing. • Future webinar ideas would be great – all topics welcomed from any member.

	<p><i>Strategy working group</i></p> <ul style="list-style-type: none"> • BUSA long term strategy document is now finished and published on the website. <p><i>Alumni Membership</i></p> <ul style="list-style-type: none"> • Alumni Membership promotion will start over the next few weeks. An online payment platform has been created on the BUSA website. • Jess Beecher - Alumni Membership article is needed by Christmas to be in the RYA magazine in February. <p><i>Sustainability/Green Blue Challenge</i></p> <ul style="list-style-type: none"> • Kate Ledgard – A university messenger group has been created with all clubs participating in the challenge this season. A plan is being created detailing how we can continue the progress made in the future, and other avenues to branch out into for example further support for event delivery in all disciplines. <p><i>Partnerships (Sailability/KSail)</i></p> <ul style="list-style-type: none"> • Sailability – Initial contact has been made with RYA Disability Development Officers, interested club committees and university student unions. This may take time to get off the ground fully, taking into consideration the current climate. • KSail - KSail are offering discounts to clubs who sign-up to the free online mailing list. Full details are on the BUSA website. All that is needed is a generic committee email address. Area chairs asked to push this within their clubs. • Abby West is looking at partnerships for keelboat courses (Competent crew, day skipper etc). Sunsail offer a discount to students already. • BUSA are likely to publish a tendering process for this partnership to ensure our membership are offered the best possible partners. This can be included in the RYA Magazine.
7.	<p>Treasurer Update</p> <p>We are mid-membership invoicing period and have only received membership payments from a small number of USC's. Committee are asked to push membership this year to secure the future of BUSA. BUSA are currently planning for all their Championships to go ahead; USC's thus need to pay their memberships by 30th October to compete.</p>
8.	<p>Media Update</p> <p>The In-focus weeks have been successful on the BUSA social media platforms. Use of the youtube channel has significantly increased and use of facebook events has enabled us to give the webinar series wider visibility.</p> <p>Emma would like ideas for future media topics from the committee.</p>
9.	<p>Notified Any Other Business</p> <p>- None stated</p>
10.	<p>Meeting Dates for the coming year</p> <ul style="list-style-type: none"> - 12th January 2021 (Skype or London TBC) - 9th March 2021 (Skype or London TBC) - 6th April 2021 (Grafham Water Sailing Club)